



# Portal

Hyfforddiant ac Ymgynghoriaeth | Training & Consultancy

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Fully Funded Leadership & Management Courses



## ILM LEVEL 4 DIPLOMA IN MANAGEMENT AND LEADERSHIP (OPERATIONAL)

### Who is this qualification for?

This qualification is designed for new and aspiring middle leaders enabling them to undertake critical analysis and evaluation to support decision making. They will learn effective problem-solving techniques, gain comprehensive knowledge, and develop the technical skills to lead and manage effectively at an operational level.

This qualification would suit:

- Teachers
- Pastoral Leads
- Safeguarding Officers
- HLTA's

### Benefits for Individuals & Schools

A Leadership and Management programme that aligns with the **Professional Standards for Teaching and Leadership** developing staff within the following areas:

#### Professional Learning

Ability to manage the personal development of self and others.

#### Leadership

Provide direction in their area of responsibility/department to achieve desired results for individuals, pupils and school.

#### Innovation

Facilitating change in their area of responsibility or department that align with the school's objectives.

#### Collaboration

Working collaboratively with internal and external partners and build effective collaborative relationships/partnerships through change or project management.

### How is it assessed?

Mixed Methods which could include:

- Written work
- Professional discussion
- Question and answer
- Observation of performance
- Work related evidence

The experience I have gained from this qualification will benefit the school whenever I introduce an innovative idea or operational change.

**Mathew Evans**  
St Cyres  
Comprehensive School

### Diploma

#### NVQ - Practical Element

- Develop and Implement a Development Plan
- Provide Leadership and Management
- Develop Working Relationships with Stakeholders/Parents
- Manage Personal and Professional Development
- Managing Personal Development

#### VRQ - Theoretical Element

- Managing and Implementing Change in the School
- Understanding the Management Role to Improve Management Performance
- Managing Stress and Conflict in the School
- Understanding and Developing Relationships in the School
- Managing Improvement
- Developing Critical Thinking

#### Essential Skills Level 2 or 3 AON, Communication and Digital Literacy

- Method of Assessment: Controlled Tasks and Test

17 Months  
Fully Funded



# ILM LEVEL 5 DIPLOMA IN MANAGEMENT AND LEADERSHIP (STRATEGIC)

## Who is this qualification for?

This qualification is designed for practising middle leaders and aspiring Assistant Heads, helping them to develop their skills and experience to improve their performance. It will develop strategic thinking at a senior leadership level and encourage taking an umbrella view of the school to identify areas for improvement and subsequently inform the School Improvement Plan/School Development Plan.

This qualification would suit:

- Heads of Department/Year/Assistant Heads

## Benefits for Individuals & Schools

A Leadership and Management programme that aligns with the **Professional Standards for Teaching and Leadership** developing staff within the following areas:

### Professional Learning

Ability to manage own continuous professional development.

### Leadership

Provide direction at a senior level to drive and achieve desired results for individuals, pupils and school - taking an umbrella view of the school.

### Innovation

Identifying a need or opportunity for change to deliver required outcomes, taking into consideration possible risks.

### Collaboration

Working collaboratively with internal and external partners to build effective relationships.

## How is it assessed?

Mixed Methods which could include:

- Written work
- Professional discussion
- Question and answer
- Observation of performance
- Work related evidence



Willows  
High School  
Cardiff

## Diploma

### NVQ - Practical Element

- Managing Strategic Change
- Develop Whole School Processes
- Contribute to the Development of a School Development Plan
- Provide Leadership and Management

### VRQ - Theoretical Element

- Developing Critical Thinking
- Leading Innovation and Change
- Managing Improvement
- Making a Financial Case
- Understanding the Management Role to Improve Management Performance
- Managing Stress and Conflict
- Managing Own Continued Professional Development

### Essential Skills Level 2 or 3 AON, Communication and Digital Literacy

- Method of Assessment: Controlled Tasks and Test

21 Months  
Fully Funded



# Portal

Leading you  
to where you  
want to be.

To take the next step in your journey and request more information or schedule an information session with our advisors, please get in touch:

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